

# Privacy Policy

This page explains how and when your personal data is collected, processed and used when accessing bethico.com, bethicoleague.com, or any of its subdomains. Basis of all processing are the terms of the [EU Data Protection Rules](#) (GDPR).

In the following text we use

- “we” for the people managing the website or in GDPR speak: the controller
- “you” for the users accessing the website or in GDPR speak: the data subject

We're not doing anything different than any other website on the planet, but it's only fair we explain it to you.

This text was written to be short and easy to understand by someone who is not a lawyer. If you feel something is not as clear as it should be, please let us know.

## Cookies

Cookies are small text files stored by us inside your browser. This allows us to give your browser a short- and long-term memory.

In general, all cookies we set are necessary to provide functionality on our sites. Overview of the cookies set in your browser:

Cookie	Purpose	Provider	Expiry
bethico_cookie	memorize your acceptance of cookies	First Party Cookie	90 days after acceptance
bethico_file_upload_server	memorize your choice of server location	First Party Cookie	30 days after last visit to the <b>Submit audio</b> page
joomla_user_state	“logged in” or doesn't exist	First Party Cookie	current session
joomla_remember_me	facilitate login if you choose “Remember Me”	First Party Cookie	60 days after last login
“random string”	your choice of site language	First Party Cookie	current session

[remove] with this button. Please note that you will be logged out, and that a few cookies will reestablish themselves on page load. Those cookies cannot be disabled unless you navigate away from our site, but they do not contain any data which can be used for identification purposes.

Your browser has settings to control which cookies it accepts and for how long it stores them. The following links provide detailed information in English:

- [How to enable cookies](#)
- [How to enable cookies in your current browser](#)
- [Clear your cache, cookies, and history in your current browser](#)

## Server Logs

The web server hosting our site will log each page access. This log will also contain some personal data:

- your IP address
- the referrer (where you came from)
- your browser identification

This information is necessary for legal reasons and to analyse and prevent abuse. This allows us to keep users away who try to crash our server or to have necessary evidence in case of illegal or criminal activity.

Our server logs are automatically deleted after 14 days. We will only keep log files longer when they are needed as evidence during an investigation.

## User Profiles

### Account creation

You need to register an account on our website and enter the following data to be able to use our services:

- name
- username
- email address
- password

You will also need to establish Two Factor Authentication by registering in the *Google Authenticator* or *FreeOTP* app. Our website will provide a QR code to make registering easy.

This is required to allow you to login safely and to always identify yourself that it's you.

### Contact form

If you use the contact form to **Register audio** on our site the following data is sent with the request:

- name
- username
- email address
- your IP address

This data is used to communicate with you, and is not saved by the web server. It is, however, saved by our email system used to send the email. The IP address is only used in case of abuse of our website or servers, as explained in paragraph [Server Logs](#) above.

## Billing information

Billing and payments are not handled through the website. You will receive an email from us with payment details.

## Counter measures to data leakage

- Our servers are protected by elaborate firewalls to avoid any data leakage online. However, like any web server accessible through the web, it is not possible to guarantee 100% security against cyber criminals.
- We operate our own email server. Your data is not exposed to any offsite email service.
- All data related to our services, which reside on our servers, are encrypted. Encryption keys are not stored on the same servers, so it's virtually impossible to gain access to any data related to our services, even in case of physical theft of our assets.
- Should there be any data leakage, despite all efforts to avoid them, then we will undertake every effort to inform you with as much detail and information as possible, as fast as possible.

## Third Party Processing

### Social media: Facebook, Twitter, Reddit, and LinkedIn

We invite you to join our social communities and share our website and articles. As long as you do not login to your account through these widgets no cookies are saved to your browser. If you click or tap these widgets your IP address might be exposed to those social community services. Note that no tracking is done through these widgets, they simply open a new window to facilitate you login to the service.

## Your Rights

The GDPR guarantees your right to information about your personal data, as well as your rights to rectification, erasure, and portability (e.g. for transferring data). Furthermore, you have a right to restriction and objection of processing your data. You can withdraw your consent for our processing of your personal data at any time.

Feel free to contact us through the "Request more information" contact form on the home page, so that we can work out how we can help you.

You have the right to lodge a complaint with the designated data protection supervisory authority in the place you live or work.

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